

**TITLE: STUDENT ACTIVITIES MONITOR (SAM)  
CATEGORY 2 - PARAEDUCATOR**

**QUALIFICATIONS:**

1. High school diploma.
2. Proven ability to work in a polite and friendly manner and relate to a variety of constituencies, including but not limited to: administrators, parents, teachers, students, other school staff and visitors.
3. Possess good communication skills both verbal and written.
4. Demonstrated aptitude or competence for assigned responsibilities.
5. A sense of humor and a proven ability to work in a polite and friendly manner with all staff members, students, and with the larger educational community.
6. Such alternative to the above qualifications as the school department may find appropriate and acceptable.

**REPORTS TO:**

Building principal, and/or designee.

**JOB GOALS:**

1. To supervise students by providing a well organized, smoothly functioning lunch room, recess, and overall school environment in which students are able to succeed.
2. Provide a safe and supportive educational environment for all students.

**PERFORMANCE RESPONSIBILITIES:** (include but not limited to):

1. Supervises assigned students at all times during lunch, hallways, and recess activities.
2. Maintains discipline and control of assigned students according to the school district handbook.
3. Enforces school handbook rules with all assigned students.
4. Assumes responsibility for duties such as collecting of lunch tickets/monies and the care of equipment.
5. Monitors students to maintain order in games, use of playground equipment and other physical activities on the playground and indoors.
6. Works cooperatively with other school personnel and parents.
7. Performs other duties or tasks and assumes other responsibilities as may be designated or assigned by immediate supervisors.

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The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

**TERMS OF EMPLOYMENT:** *Varied based on district need; part time opportunities available – school calendar year.*

**EVALUATION:** *Performance of this job will be evaluated in accordance with procedures established by the School Committee on the evaluation of support personnel.*

**SALARY:** *Per current Paraeducator contract.*

**EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

**Elementary School Committee:** **Plymouth School Committee - Updated**

Information: February 3, 1992	Information: January 22, 2018
Discussion: February 3, 1992	Discussion: January 22, 2018
Approved: February 3, 1992	Approved: January 22, 2018