

WELCOME TO THE PLYMOUTH PUBLIC SCHOOL SYSTEM

A Guide to Your Benefits Enrollment

All plan details and enrollments forms are now on our website. Here is a summary of our benefits and more that Plymouth Public Schools offers to full time employees with scheduled hours of twenty hours or more per week. All documents need to be received within 30 days of a qualifying event. A few examples of a qualifying event are loss of insurance coverage, marriage, divorce, birth of a child, adoption of child, open enrollment. Should you need the any assistance or have any questions please do not hesitate to call Theresa Sears (508) 224-5061.

All forms need to be printed, signed and submitted to the Benefits Office

HEALTH INSURANCE

- Link to BCBS
- Blue Choice – POS
- Blue Care Elect – PPO
- CHIP notice
- Health Connector notice
- COBRA
- BCBS form (enrollment, change, termination – all one form)

DENTAL INSURANCE

- Metlife Dental (not available for active employees enrolling in Blue Care Elect)
- Metlife enrollment form

OTHER INSURANCE PLANS

- Life Insurance \$2000.00 with Boston Mutual Group Policy town sponsored
- Optional Life Insurance with Boston Mutual - \$5000.00 or \$10,000.00
- Boston Mutual enrollment form
- Long Term Disability Insurance – Boston Mutual (employees enrolled under Blue Care Elect are not eligible)
- LTD enrollment form
- AFLAC - Short Term Disability/Cancer/Accident plans - Contact Jeff Nelson (774) 254-4328
- Permanent Life Insurance – Mass Mutual - Contact Mike Rothberg (508) 584-4044

PAYROLL

- Direct deposit of payroll check – To the bank of your choice, savings and /or checking, any fixed amounts or the net amount of the check.
- Electronic check stub (preferred)

LEAVES OF ABSENCE

WORKERS COMPENSATION

A Guide to Your Benefits Enrollment continued

WELLNESS

OTHER PERKS

- 403B Tax Deferred Annuities – TSA Consulting Group administers the 403B plans; their website is www.tsacg.com
- Cafeteria Plan –Monies for medical and/or childcare expenses are deducted from your pay on pre-tax deduction are available through Cafeteria Plan Advisors for a small monthly fee. This is a Calendar year benefit.
- Discounts on
 - BJ'S Wholesale Club
 - Banking with HarborOne

RETIREMENT & RESIGNATIONS