



**PLYMOUTH PUBLIC SCHOOLS**

**McKinney-Vento Homeless Assistance Act & Foster Care Student Reporting Form**

*This form should be faxed to Student Support Services (Homeless Education Liaison) immediately upon becoming aware that a child/family is displaced or a youth is unaccompanied as defined by the McKinney-Vento Homeless Assistance Act or if a child is placed, or known to be, in foster care. A copy of this form should be filed in the student's permanent file.*

**Student Information**

Name of Student: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_  
SASID: \_\_\_\_\_ DOB: \_\_\_\_\_  
Name of Parent/Guardian: \_\_\_\_\_ School Now Attending: \_\_\_\_\_  
Date of Homelessness  
Telephone # of Parent/Guardian: \_\_\_\_\_ or Foster Care: \_\_\_\_\_

**Known School-aged Family Members:**

Name	School	Age	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Nature of Displacement (\*required)**

- Shelter
- Doubled-up (sharing the housing of others due to a loss of housing, economic hardship)
- Unsheltered (cars, buses, campgrounds, abandoned buildings, substandard/inadequate housing)
- Hotel/motel
- \*Unaccompanied Youth (not in the physical custody of a parent or legal guardian)  Yes  No
- Foster Care
- Unknown: (explain): \_\_\_\_\_

**Residence**

Current primary nighttime residence: \_\_\_\_\_  
Street Town  
Last residence prior to being displaced: \_\_\_\_\_  
Street Town  
Last school attended prior to being displaced: \_\_\_\_\_  
School Town

**Special Education**

Does this child receive special education services?  Yes  No  
If "yes", please explain: \_\_\_\_\_

**Transportation**

Does this child require transportation to/from school?  Yes  No  
If "yes", please explain: \_\_\_\_\_

Name of Person Completing This Form: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_

Signature of Person Completing this Form: \_\_\_\_\_ Date: \_\_\_\_\_

(Date Permanent Address Located: \_\_\_\_\_ Address: \_\_\_\_\_)

*The Plymouth Public Schools does not discriminate on the basis of race, color, religious creed, national origin, sex, gender identity, sexual orientation, genetic information, ancestry, status as a veteran or U.S. uniformed military service member, disability, or age in admission to, treatment in, or employment in its services, programs, and activities.*

## Policy and Procedures for Responding to the Needs of Homeless and Unaccompanied Children and Youth

**Part 1-POLICY:** Every child without a permanent home has a right to an education. If you live in a shelter, motel, vehicle, or campground; on the street; in an abandoned building, trailer, or other inadequate accommodations; or with friends or relatives because you cannot find or afford housing, then your child has certain rights and protections under the McKinney-Vento Homeless Education Assistance Act.

Your child has the right to:

- Access the same free and appropriate public education, including a public preschool education, as provided to all other children.
- Remain in the school he/she attended before becoming homeless.
- Receive transportation to the school they attend before your family became homeless or the school they last attended if you or a guardian requests such transportation.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or any other documents for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve disputes over enrolling your child.
- Receive the same special programs and services, if needed, as provided to all other children.

### EDUCATIONAL SERVICES TO STUDENTS IDENTIFIED AS HOMELESS

Section 725 (2) of the McKinney-Vento Homeless Assistance Act, which applies to the Plymouth Public Schools, defines homeless children and youths as:

- Individuals who lack a fixed, regular and adequate nighttime residence or have a primary nighttime residence in a supervised, publicly or privately, operated shelter for temporary accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill), an institution providing temporary residence for individuals intended to be institutionalized or a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.

This definition includes:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals;
- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations;
- Migratory children living in conditions described in the previous examples.

The Plymouth Public Schools will implement all regulations and assist students and families designated as homeless.

**Part 2-PROCEDURE:** The procedures to comply with Plymouth policy, state regulations and federal law related to homeless children & youth, and unaccompanied youth requires that the principal (or designee) submit the following information (by completing the “McKinney-Vento Homeless Assistance Act & Foster Care Student Reporting Form”) to the Homeless Education Liaison immediately upon becoming aware that a child/family is displaced or a youth is unaccompanied (as defined by the McKinney-Vento Act):

1. Student information: name, age, other known children in family that do not attend this school, contact information, approximate date of homelessness
2. Residency information: residence prior to becoming displaced or unaccompanied (youth), current primary nighttime residence, category of homelessness (shelter, doubled-up, unaccompanied youth, unsheltered, hotel/motel, unknown)
3. School information: current school, last school attended prior to becoming homeless, known transportation need, special education services
4. Request for Homeless Education Liaison assistance in determining status for displaced or unaccompanied children/youth

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