Plymouth High School

Course Selection Information Sheet

In order to meet the individual needs of all students, Plymouth High Schools offers a variety of courses taught at different levels. Our academic courses are college preparatory, designed to build the foundation for future success. Our high schools also offer 14 state of the art College, Career & Technical Education (CCTE) programs. Elective courses provide an opportunity for students to experience different subjects, explore new ideas and develop skills in areas of strong interest.

**Important Items for Students to Remember...**
Selecting courses for next year should be a thoughtful process with the ultimate goal to create an appropriately balanced educational experience. There are some important things to keep in mind when selecting courses:

- Courses should be challenging but not overwhelming. Try to choose the most rigorous level in which you can meet with success.
- Take into account everything you do, remembering that you need to balance homework with sports, extracurricular activities, and leisure time with friends and family.
- Use your best judgment in selecting the right course for you, keeping in mind your teacher’s recommendation; while it may be difficult, do not let the classes your friends are in sway you.
- Choose courses that keep you on track for meeting graduation requirements and the recommended years of study for college admissions.
- College, Career & Technical Education (CCTE) students also need to remember there are specific academic requirements to remain in the CCTE Program and/or to obtain a CCTE Certificate.

Leveled courses are designated H (Honors), CP1 (College Preparatory 1), and CP2 (College Preparatory 2). In addition, there are AP (Advanced Placement) courses offered to upperclassmen that are the equivalent of college-level courses; students taking these courses are required to take the College Board Advanced Placement Examination.

**The Process**
The steps for selecting courses are fairly simple. If you have questions, please do not hesitate to contact your guidance counselor.

1. Counselors will present and distribute the Program of Study booklets to students in groups in early March.
2. Teachers also input their core course recommendations for their students around this same time (the midpoint of the 3rd Term).
3. Counselors will then meet individually with students to review the student’s course selections and the teacher course recommendations. The counselor and student complete the Course Selection Sheet together, including course numbers, names, levels, and credits. Students are expected to be fully scheduled into 40 credits.
4. The form then goes home for your parents’ review and approval. If you are considering taking a different course level from the teacher’s recommendation, we recommend first discussing it with your parents and then having them contact the teacher in order to get his or her perspective. If you still want to change the level your parents need to complete a Course Override Form.
5. Return the completed Course Selection Sheet (signed by student and parent) to the Guidance Department.
6. Late in the spring you will receive a confirmation of the courses you have requested for next year. This is not a confirmation that you have been scheduled in the courses. Scheduling is done over the summer. Please note that students do not always get their first choice of electives. Priority is given by grade level, with seniors first. Every attempt will be made to find a related elective. You should indicate alternate course choices on the form.
7. Final schedules are handed out on the first day of school.